

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

June 22, 2015
6:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

| | | | | | |
|----------------|--------------|-------------|--------------|-----------|-------------------|
| Mrs. Oppegaard | <u> X </u> | Mrs. Lewis | <u> X </u> | Mr. Lopez | <u> X </u> |
| Mr. Susino | <u> X </u> | Mr. Calhoun | <u> X </u> | | <u> </u> |
| Mrs. Houllier | <u> X </u> | Mr. Cousins | <u> X </u> | | <u> </u> |

Others Present

| | | | |
|-------------|--------------|----------|--------------|
| Dr. Mercora | <u> X </u> | Mr. Folk | <u> X </u> |
|-------------|--------------|----------|--------------|

III. FLAG SALUTE

IV. PRESENTATIONS

1. To award 2014-2015 National Honor Society Inductees:
 Alexis Smith
2. To acknowledge and to present resolution for years of dedicated service:
 Sue Rozinski

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

VI. APPROVAL OF ORGANIZATIONAL ITEMS

1. Request approval of the organizational items indicated as per Document 1.2

Motion: M. Lewis Second: L. Houllier .

Mrs. Oppegaard X Mrs. Lewis X Mr. Lopez X

Mr. Susino X Mr. Calhoun X _____

Mrs. Houllier X Mr. Cousins X _____

Neptune City Board of Education Organizational Items

DOCUMENT 1.2

The following Neptune City Board of Education items/terms/appointments are for the Fiscal year, July 1, 2015 through June 30, 2016.

1. Request approval for the use of the following newspapers:
 - The New Coaster
 - The Asbury Park Press
 - The Star Ledger

2. Request approval of the following Bank Depositories:
 - Bank of America
 - PNC Bank
 - Wells Fargo Bank
 - Investors Savings & Loan
 - Central Jersey Bank (Division of Kearny Federal Savings)
 - New Jersey Community

3. Request approval of the existing Board of Education Policies and Administrative Regulations subject to review and revision.

4. Request approval of the District’s existing curriculums and textbooks subject to review and revision.

5. Request approval to authorize the appointments of the following:
 - William L. Folk - Board Secretary
 - William L. Folk - Public Agency Compliance Officer
 - William L. Folk - Qualified Purchasing Agent
 - Lisa A. Emmons - Affirmative Action/Gender Equity Officer/504 Officer
 - Lisa A. Emmons - NCLB contact person and representative
 - Debra Mercora - Treasurer

Meeting

June 22, 2015

Organizational Items - continued

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6. Request approval to appoint Sanford Brown - Board Attorney at a rate of \$ 150 /hr.
7. Request approval to appoint Allen Shechter - Public School Accountant (Of Alvino & Shechter, CPAs) at an annual fee of \$ 13,875.
8. Request approval to appoint Lisa Emmons - Officer for Disabled Students.
9. Request approval to appoint Dennis Cottrell - Right To Know contact person.
10. Request approval to appoint Dennis Cottrell - AHERA Representative.
11. Request approval to authorize the Business Office to maintain a petty cash account not to exceed \$150.00.
12. Request approval of Strauss-Esmay Associates as the Policy Advisor.
13. Request approval of Siracusa and AXA/Equitable as providers of tax shelter annuities.
14. Request of approval of E & K Agency and Brown and Brown Benefit Advisors as insurance consultants.

VII. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: A. Susino Second: D. Calhoun .
All in Favor X Oppose .

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: A. Susino Second: M. Lewis .
All in Favor X Oppose .

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

We wish Mrs. Rozinski well and hopes she enjoys many relaxing days
Graduation was a wonderful event
Neptune High School graduation was on Wednesday night
Red Bank Regional graduation was on Friday night
Neptune Superintendent David Mooij passed away Sunday morning. He was a humble, kind man

C. EDUCATION

DISCUSSION - Committee meeting, policy updates, and curriculum writing

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: L. Houllier Second: A. Susino .
Mrs. Oppegaard X Mrs. Lewis X Mr. Lopez X
Mr. Susino X Mr. Calhoun X
Mrs. Houllier X Mr. Cousins X

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: D. Calhoun Second: A. Susino.

| | | | | | |
|----------------|----------|-------------|----------|-----------|-------------------|
| Mrs. Oppegaard | <u>X</u> | Mrs. Lewis | <u>X</u> | Mr. Lopez | <u>X</u> |
| Mr. Susino | <u>X</u> | Mr. Calhoun | <u>X</u> | | <u> </u> |
| Mrs. Houllier | <u>X</u> | Mr. Cousins | <u>X</u> | | <u> </u> |

E. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTIONS - None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under Personnel as per Document C - 5

Motion: A. Susino Second: L. Houllier.

| | | | | | |
|----------------|----------|-------------|----------|-----------|-------------------|
| Mrs. Oppegaard | <u>X</u> | Mrs. Lewis | <u>X</u> | Mr. Lopez | <u>X</u> |
| Mr. Susino | <u>X</u> | Mr. Calhoun | <u>X</u> | | <u> </u> |
| Mrs. Houllier | <u>X</u> | Mr. Cousins | <u>X</u> | | <u> </u> |

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Mr. Cousins and Mrs. Oppegaard - Feasibility Study - They said they would be working with us as needed. Resolution for David Mooij was presented.

X. OLD BUSINESS

None

XI. NEW BUSINESS

Interview: The Board interviewed Christina Mordaunt for position of Board Member.

XII. CAUCUS

Motion by A. Susino and seconded by G. Cousins to go into caucus to discuss personnel at 6:33 p.m.

| | | | | | |
|----------------|--------------|-------------|--------------|-----------|-------------------|
| Mrs. Oppegaard | <u> X </u> | Mrs. Lewis | <u> X </u> | Mr. Lopez | <u> X </u> |
| Mr. Susino | <u> X </u> | Mr. Calhoun | <u> X </u> | | <u> </u> |
| Mrs. Houllier | <u> X </u> | Mr. Cousins | <u> X </u> | | <u> </u> |

Motion by A. Susino and seconded by D. Calhoun to reconvene from at 6:35 p.m.

| | | | | | |
|----------------|--------------|-------------|--------------|-----------|-------------------|
| Mrs. Oppegaard | <u> X </u> | Mrs. Lewis | <u> X </u> | Mr. Lopez | <u> X </u> |
| Mr. Susino | <u> X </u> | Mr. Calhoun | <u> X </u> | | <u> </u> |
| Mrs. Houllier | <u> X </u> | Mr. Cousins | <u> X </u> | | <u> </u> |

XIII. RESOLUTIONS

Resolution by M. Lewis and seconded by A. Lopez to appoint Christina Mordaunt as a Member of the Neptune City Board of Education.

| | | | | | |
|----------------|--------------|-------------|--------------|-----------|-------------------|
| Mrs. Oppegaard | <u> X </u> | Mrs. Lewis | <u> X </u> | Mr. Lopez | <u> X </u> |
| Mr. Susino | <u> X </u> | Mr. Calhoun | <u> X </u> | | <u> </u> |
| Mrs. Houllier | <u> X </u> | Mr. Cousins | <u> X </u> | | <u> </u> |

XIV. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

J. Gunderson - 123 Woodland Ave. - Feasibility Study - any date?

C. Gunderson - commented on Sue Rozinski's retirement

XV. CLOSED SESSION:

Motion by A. Susino and seconded by M. Lewis to adjourn to go into close session to discuss personnel at 6:49 p.m.

| | | | | | |
|----------------|------------|-------------|------------|-----------|------------|
| Mrs. Oppegaard | <u> X </u> | Mrs. Lewis | <u> X </u> | Mr. Lopez | <u> X </u> |
| Mr. Susino | <u> X </u> | Mr. Calhoun | <u> X </u> | | <u> </u> |
| Mrs. Houllier | <u> X </u> | Mr. Cousins | <u> X </u> | | <u> </u> |

XV. MOTION TO ADJOURN

Motion: _____ Second: _____.

All in Favor _____ Oppose _____.

Time: _____ P.M.

Neptune City Board of Education
Tuesday June 22, 2015
Business Meeting 6:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

| <u>April</u> | <u>May</u> | <u>Schools</u> |
|--------------|------------|--|
| 144 | 145 | Neptune Senior High School |
| 10 | 10 | High Tech (1); Allied Health (4); Wall Communications (3); BioTechnology (2) |
| 37 | 37 | Red Bank High School For Performing Arts (14); Information Technology (6); Academy of Finance (4); Academy of Engineering (8); Family Consumer Science (5) |
| 26 | 24 | Special Education: Out of District |
| 380 | 380 | Neptune City |
| ----- | | |
| 597 | 596 | Total Enrollment |

Fire Drills: 5/1/15 and 5/14/15 Shelter in Place: 5/20/15

Student Suspension Report: Five - April
Student Suspension Report: Three - May

Missing Child Report: None - April
Missing Child Report: None - May

Enrollment Report for April: 380 Neptune City
Enrollment Report for May: 381 Neptune City

Discussion

- Curriculum
- QSAC
- Kindergarten Registration - 36 registered as of 6/7/15
- Graduation
- Carnival
- End of the Year Wrap Up

Approval (s):

1. See Section C

Staff In-Service

None

Reports Filed:

- IDEA Final Report
- Special Education End of Year Report
- Extraordinary Aid Application

1. Enrollment as of May 29, 2015

CORRESPONDENCE

June 24, 2014

- 1) Letter from Susan Rozinski regarding retirement effective July 1, 2015.
- 2) Thank you card from PTO with regard to the PTO Gift Auction.

Neptune City Board of Education
June 22, 2015
Business Meeting

1. EDUCATION
RESOLUTIONS

1. To approve waiver for alternative toilet facilities for Kindergarten class for the 2015-2016 school year. Bathroom facilities are available across the hall and students will be accompanied by the teacher or aide.

ACTION FOLLOWUP _____.

2. OPERATIONS
RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$503,742.58 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of May 31, 2015, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of May 31, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve agreement between Neptune City BOE and Collier School for one student at a tuition charge based upon a per diem rate of \$301.86/day for the 2014-2015 school year.
9. To approve Special Education Tuition Contract for the 2015-2016 school year between Neptune City Board of Education and Children's Center for one student or the period commencing on July 1, 2015 at a tuition charge based upon a per diem rate of \$283.26/day per student; extraordinary services at a rate of \$160.00/day
10. To approve Special Education Tuition Contract for the 2015-2016 school year between Neptune City Board of Education and Hawkswood School (School for Children) for two students for the period commencing on July 6, 2015 at a tuition charge based upon a per diem rate of \$340.40/day per student.
11. To approve Tuition Contract between Neptune City Board of Education and the Manchester Township Board of Education (Regional Day School) for one student for the extended school year program for the period July 1 - August 11, 2015 at a tuition charge of \$4,577.00 and for the 2015-2016 school year commencing on September 1, 2015 at a charge of \$76,899.00.
12. To approve Special Education Tuition Contract for the 2015-2016 school year between Neptune City Board of Education and The Rugby School for two students for the period commencing on July 6, 2015 at a tuition charge based upon a per diem rate of \$354.82/day per student

- 13. Resolution to award a contract for a Food Service Management Company to Maschio’s Food Service, Inc. for the 2015-2016 school year as follows:
 - 1) MANAGEMENT FEE(S)
The management fee for the 2015-2016 school year shall be \$8,080.00 per year payable at \$808.00 per month prorated over a 10-month period.
 - 2) GUARANTEE
Maschio’s Food Service Inc. guarantees a minimum profit of \$5,000.00. If said profit is not achieved, the difference will be deducted from the management fee.
- 14. To approve standing orders for the 2015-2016 school year.
- 15. To approve resolution to purchase natural gas services through the Alliance for Competitive Energy Services.
- 16. To approve resolution to purchase electric generation services through the Alliance for Competitive Energy Services.
- 17. To approve Horizon Health Care of New Jersey as providers of health and prescription coverage and Brown & Brown as broker of record.
- 18. To approve Kaleidoscope Education for Speech and Language services for our Summer Preschool/Summer Enrichment Program at a rate of \$76/hour. Nurse on assignment is Naomi Sochacsewski.
- 19. To approve first reading on the following policies:

| | |
|------|--|
| 5111 | Eligibility of Resident/Nonresident Pupils |
| 6150 | Tuition Income |

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

- 1. To approve teachers for Summer Preschool/Summer Enrichment Program: Sharon Turk - \$41.78/hour, Irene Tsambas - \$43.21/hour; paraprofessionals: Laurie McEvoy - \$14.50, Lindsay Gough - \$14.50; physical therapy, Always Available - \$90/hour up to 3 hours per week; occupational therapy: Trinitas - \$86/hour 2 days a week; nurse: Michelle Lynn - \$43.21/hour
- 2. To approve Irene Tsambas as Teacher, Step 1, \$45,100.00 for the 2015-2016 school year.
- 3. To approve Markus Palmer as a substitute teacher for the 2015-2016 school year pending completion of paperwork.
- 4. To approve resolutions honoring retiring teacher: Sue Rozinski
- 5. To approve money for teacher to write curriculum over the summer months. To update and revise ELA 6,7,8 curriculum; teacher is Rachael Twigg; fee is \$1,788.45.

ACTION FOLLOWUP _____.